

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**SEPTEMBER 11, 2024**  
**\*\*MINUTES\*\***

The Hanover Township Board of Commissioners conducted a public meeting on September 11, 2024, at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pa 18706. The Chairman called the meeting to order at 6:33 PM.

**PRESENT:** Commissioners Albert Bagusky, George Bowers, William Howatt, Roanld Krushnowski, Jeffrey Lewis, George Lewis, George Andrejko.

**ABSENT:** Commissioners Joseph Howanitz.

**STATEMENT FROM THE BOARD**

In commemoration of the anniversary of September 11, 2001, we remember those that lost their lives, those that aided and those heroes who continue to defend our freedoms. God Bless America. Please join us in a moment of silence in memory of September 11, 2001.

**PRESENTATION OF THE 2025 MINIMUM MUNICIPAL OBLIGATION (MMO) FOR THE POLICE AND NON-UNIFORMED PENSION PLANS**

As the Chief Administrator of both the Hanover Township Police Pension Plan and the Non-Uniformed Pension Plan, the Township Manager presents the following MMO(s) for 2025 to the Board of Commissioners as required under the provisions of Act 205.

Based on actuarial valuation reports received and prepared by AFG Pension Administration the values are:

Police Pension Plan 2025 MMO.....\$389,713.00  
Non-Uniformed Pension Plan 2025 MMO.....\$186,724.00

This satisfies informing the governing body of the municipality of both plans expected financial obligations for the coming year.

Amy Bezek addressed the Board regarding the Street Art Society wanting to paint murals throughout the Township and is looking for support for a \$50,000 LSA Frant Application.

**SECRETARY'S REPORT**

Motion by Lewis, secc. Bowers that the Secretary's Report for the month of August 2024 be accepted and filed. The report indicated that Executive Session of the Board was conducted on August 14, 2024 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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### **MANAGER’S REPORT**

Motion by Lewis, secc Bowers that the Manager’s Report for the month of August 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

### **DEPARTMENT REPORTS**

Motion by Lewis, secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of August 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

### **TREASURER’S REPORT**

Motion by Lewis, secc. Bowers that the Treasurer’s report for the month of July 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

### **MINUTES OF MEETING OF AUGUST 14, 2024**

Motion by Lewis, secc. Bowers that the minutes of the meeting of August 14, 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. Abstain: Andrejko. MOTION CARRIED.

### **LIST OF BILLS**

Motion by Lewis, secc. Bowers that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

### **COMMUNICATIONS**

Motion by Lewis, secc. Bowers that the communications for the month of August 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

### **HIRING – TEMPORARY LABORERS**

Motion by Lewis, secc. Bowers that Edwin Murphy, Nicholas Havey, Sean Burr ridge, Daniel Fuller, Dylan Mislivets & Kyle Shamaski be hired as temporary laborers in the Public Works Department effective September 18, 2024 to October 17, 2024 at a rate of \$16.50 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Lewis, secc. Bowers that John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak & Cayden Schiel be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective September 18, 2024 to October 17, 2024 at a rate of \$16.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**INVOICES – BORTON LAWSON ENGINEERING**

Motion by Lewis, secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices for the month of July for various projects in the amount of \$1,151.31. These will be paid through various funds and grants including from the Sewer Fee, Liquid Fuels and Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**INVOICE – BHW INSPECTIONS, LLC**

Motion by Lewis, secc. Bowers to approve Invoice No. H24008 in the amount of \$26,377.86 to BHW Inspections, LLC for plan examinations on projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**PAY APPLICATION– M&J EXCAVATING**

Motion by Lewis, secc. Bowers to approve Pay Application 1 from M&J Excavating in the amount of \$56,305.00 for the COG Milling Project from the capital account. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**INVOICES– WILKES-BARRE MATERIALS LLC**

Motion by Lewis, secc. Bowers to approve invoice numbers 3283, 3284 and 32308 from Wilkes-Barre Materials LLC COSTARS Contract # 5610-36 in the amount of \$119,086.51 for paving asphalt from the capital account. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**INVOICES– JOHN P. HALLIDAY TRUCKING**

Motion by Lewis, secc. Bowers to approve invoice number 2414 and 2415 from John P. Halliday Trucking in the amount of \$6,935.00 for hauling asphalt from the capital account. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**INVOICES– BUTTON ENERGY**

Motion by Lewis, secc. Bowers to approve invoice number 13513 from Button Energy in the amount of \$20,538.42 for gasoline for the Fueling Station from the capital account. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**RESOLUTION NO. 012-2024 – LIQUOR LICENSE TRANSFER**

Motion by Lewis, secc. Bowers to approve Resolution No. 012-2024 authorizing the transfer of liquor license No. R-6317 into Hanover Township from White Haven Borough. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**RESOLUTION NO. 013-2024 – LOCAL SHARE GRANT APPLICATION**

Motion by Lewis, secc. Bowers to approve Resolution No. 013-2024 authorizing the Township Manager to submit a Local Share Grant Application in the amount of \$400,000.00 for street paving as presented. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**RESOLUTION NO. 014-2024 – AUTHORIZING THE SOLICITOR TO ATTEND THE LUZERNE COUNTY TAX SALE**

Motion by Lewis, secc. Bowers to approve Resolution No. 014-2024 authorizing the Township Solicitor to attend the 9-26-2024 Luzerne County Upset Tax Sale and act on behalf of the Township as presented. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**RESOLUTION NO. 015-2024 – AUTHORIZING THE TOWNSHIP MANGER AS SIGNER**

Motion by Lewis, secc. Bowers to approve Resolution No. 015-2024 authorizing the Township Manager to execute and sign on behalf of Hanover Township all documents relating to the traffic signal maintenance agreement with PennDOT. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – TAX REFUNDS**

Motion by Lewis, secc. Bowers that upon request of the Tax Collector to approve the following tax refunds:

1. Ray Eichler in the amount of \$463.77
2. 695 Realty LLC in the amount of \$280.82

On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – TRAFFIC SIGNAL AGREEMENT**

Motion by Lewis, secc. Bowers to approve the Traffic Signal Maintenance agreement with PennDOT for the work to be completed with the ARLE grant award at the South Main Street & St. Mary’s Road intersection. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – MUNICIPAL BUILDING**

Motion by Lewis, secc. Bowers to approve the proposal from Malecki Construction Services in the amount of \$53,825.00 for the municipal building project. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – DONATION REQUEST**

Motion by Lewis, secc. Bowers to approve the request from Exaltation of the Holy Cross for a donation in the amount of \$5,000.00 for their Community Outreach Program from the Community Benefit Fund. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**ADD ON MOTION – RESOLUTION 016-2024**

Motion by Lewis, secc. Bowers to approve Resolution 016-2024 authorizing the Township Manager to sign and execute all documents to the commonwealth finance authority for an LSA Grant (Safe Streets to School) in the amount of \$500,000.00. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**ADD ON MOTION – RESOLUTION 017-2024**

Motion by Lewis, secc. Bowers to approve Resolution 017-2024 authorizing the Township Manager and Board Chairman to sponsor an LSA Grant application to the Commonwealth Finance Authority on behalf of the Street Art Society of NEPA in the amount of \$50,000.00 for Community Beautification. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**ADJOURN**

Motion by Lewis, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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Jennifer Dukes, Secretary